



Assistant Pastor of Youth and Family Ministries

Job Description

GENERAL OVERVIEW

The Assistant Pastor of Youth and Family Ministries will support the Senior Pastor in leading the congregation and furthering the church's mission of equipping the believer and reaching the lost with the Gospel of Jesus Christ. Responsibilities include preaching, teaching, pastoral care, administrative leadership, and overseeing various ministry activities and outreach programs.

The individual in this position will support the ministry of First Baptist Church of Goodrich by serving and partnering with parents and volunteers guiding students in becoming active members of the church. This position focuses on building relationships, communication, discipling believers, and assisting the Pastor.

QUALIFICATIONS

- The Candidate must possess a clear testimony of faith in Jesus Christ and a calling to Pastoral Ministry.
- Fulfill spiritual requirements as outlined in I Timothy 3 and Titus 1.
- Hold a bachelor's degree, preferably related to Pastoral, Theology, or Ministry training, or possess equivalent ministry experience.
- Be ordained to the Gospel Ministry by a local church or demonstrate a willingness to pursue ordination.
- Preferably have experience in Church Leadership, Youth Ministry, or Pastoral Ministry.
- Exhibit strong preaching, teaching, and people skills.
- Demonstrate a teamwork mindset to collaborate effectively with ministry staff and volunteers.
- Exhibit empathy and authenticity in connecting with parents, students, and church members.
- Pass a background check successfully
- Possess excellent communication, leadership, and organizational skills.
- Demonstrate a willingness to serve others.
- Exhibit creativity and the ability to energize while being grounded and dependable.
- Exhibit technology and social media skills necessary to engage youth beyond weekly gatherings.

EXPECTATIONS

- He will maintain a high standard of conduct, speech, and attitudes to bring respect to the office of Pastor.
 - Spiritually mature, emotionally intelligent, and approachable.
 - Committed to the church's mission, vision, and doctrinal principles.

- He will demonstrate loyalty to the Pastor, church staff, and leadership by cooperating fully in his ministry responsibilities.
 - He must be organized and willing to take initiative in managing responsibilities.
 - Able to manage sensitive situations with discretion.
 - He must provide the Pastor with updates on his areas of ministry during the weekly staff meetings.
- He will adhere to a regular weekly work schedule, averaging 40 hours per week, in coordination with the Pastor. He will also have the flexibility to accommodate the following:
 - Involvement in Student activities (sports, recitals, concerts, etc.)
 - Discipleship and visitation meetings.
 - Other responsibilities assigned by the Pastor.

RESPONSIBILITIES

Primary Responsibility – Youth and Family Ministries

- **Pastoring:** Provide Spiritual support and Pastoral guidance for all students in the Youth Ministry.
- **Teaching:** Provide weekly opportunities for our youth to learn from the Word of God through Discipleship, Preaching, and Teaching.
- **Youth Service:** Prepare and manage a weekly youth service that is well-organized, spiritually enriching, and purposefully designed.
- **Leadership Development:** Mentor leaders and volunteers, fostering discipleship and service.
- **Volunteer Coordination:** Recruit, train, and support adult volunteers.
- **Church Integration:** Ensure youth are part of the broader church ministry.
- **Outings & Activities:** Coordinate enjoyable and outreach-focused events.

General Responsibilities

- **Assisting the Pastor:** Follow the Pastors leadership and vision for the church. Assist the Pastor in visitation, funerals, weddings, baptism, outreach, communion, and preaching in his absence.
- **Ministry Oversight:** Ensure ministry leaders and volunteers comply with church vision and policies.
- **Administration:** Assist with planning services, managing operations, and special events.
- **Community Engagement:** Represent the church in local outreach and collaborations. Including the Chamber of Commerce, Special Events, and Public-School functions.

Other Ministry Responsibilities

- **Staff Collaboration:** Participate in staff meetings and strategic planning sessions.
- **Communication:** Keep the Pastor informed on areas of ministry.

- **Flexibility:** Open to taking on secondary roles according to individual strengths and church requirements. This may include providing leadership for specified short-term projects or representing the church at various meetings or functions.
- **Personal Outreach:** Actively build relationships with others in your daily life within the community and purposefully look for opportunities to share the Gospel of Jesus Christ.

ACCOUNTABILITY

- He is primarily accountable to the Lord, performing his ministry and leadership duties with dedication and striving to please Him.
- He is secondarily responsible to the Pastor, to whom he will report directly.
- He must adhere to the church constitution and comply with its provisions as stated.
- He is responsible to the church by serving its members and building meaningful relationships with individuals of all ages.

OPPORTUNITIES

- Adequate office space and a computer will be provided for him.
- Subject to the approval of the Pastor, he will have the opportunity to establish new ministries within the church.
- If requested, and with the approval of the Pastor, he may accept leadership responsibilities or speaking engagements related to his area of ministry.
- He (and his wife) will have the opportunity to attend one Ministry-related conference, training, or retreat each calendar year at the church's expense.
- Involvement opportunities in the local public schools and several local Christian schools.

BENEFITS

- He will receive a salary and housing allowance paid bi-monthly and other benefits as recommended by the Deacons. The salary/housing allowance will be approximately 40K-50K/year, based on experience.
- 1 day off during the week (including Saturdays off).
- 2 weeks' vacation to begin (10 workdays, 2 Sundays, 2 Wednesdays), with tenure-based increases.
- The following benefits will also be provided: a 401K plan with a 3% match, professional assistance in securing affordable health insurance, a church expense account, a church-issued cell phone, travel expense reimbursement, and a book allowance.

Interested and Qualified individuals can contact Pastor Ben Gonzales at pastor@fbcgoodrich.com or you can send your information and resume to info@fbcgoodrich.com